



Round Top-Carmin Independent School District

P.O. Box 385, 378 Centennial Street
Carmin, Texas 78932
Phone 979-278-3252 FAX 979-278-3063

Administration

Brandon Schovajsa
Superintendent

John Bathke
High School Principal

Kate Schoen
Elementary Principal

Trustees

Calvin Krause
*President
Place 1*

Michael Sacks
*Vice President
Place 3*

Clint Eilers
*Secretary
Place 7*

Al Gross
Place 2

Brandon Pieper
Place 4

Carl Schobel
Place 5

Jason Wagner
Place 6

www.rtcisd.net

Dear Parent/Guardian,

Enclosed you will find the following forms:

- Application for Transfer
- RTC ISD Transfer Policies FDA (local) and FDA (legal)
- RT-C Transfer Agreement

Please review and complete all of the enclosed forms for your child to be considered for inter-district transfer into the RT-C ISD for the 2019-2020 school year. Each student applying must complete a separate packet.

On completion of the appropriate transfer forms, please mail, or submit them in person, to the RT-C Administrative offices located at Round Top-Carmin Elementary, 608 North Washington, Round Top, Texas 78954. Applications and records will be reviewed by the campus transfer committee whose recommendations will be referred to the Superintendent for final decision. Incomplete applications will not be processed.

The transfer committee will meet during April. If you would like your child to be considered for transfer at this time, please have your completed transfer packet, along with any applicable documents, turned in by April 12, 2019.

Your understanding and patience are appreciated in awaiting final approval decisions. Due to limited facilities and staff, enrollment numbers for students residing in the district must be considered before inter-district transfers will be accepted. State-required test results are often unavailable until the summer break. Due to these circumstances, approvals may not be final until close to the start of the 2018-2019 school year.

Please do not hesitate to call if you have any questions. You may contact Linda McCulloch at 979-249-3200 or Tania Hardaway at 979-278-3252 with questions. You may also review RT-C District Policies FDA Local and FDA Legal at the following web address: <http://pol.tasb.org/Policy/Search/471?filter=transfers>.

Sincerely,

Brandon Schovajsa, Superintendent
RT-C ISD