

Authority

The Superintendent is authorized to accept or reject any transfer requests, provided that such action is without regard to race, religion, color, sex, disability, national origin, or ancestral language. The Superintendent shall present the transfer committee's recommendation to the Board along with the Superintendent's recommendation.

A resident student who becomes a nonresident during the course of a semester shall be permitted to continue in attendance for the remainder of the semester.

Transfer Requests

A nonresident student wishing to transfer into the District shall file an application for transfer each school year with the Superintendent or designee. Transfers shall be granted for one regular school year at a time.

Transfer Committee

A District transfer committee shall be formed for the purpose of reviewing transfer applications. The transfer committee shall consist of the secondary and elementary principals, a secondary teacher, an elementary teacher, and a special education teacher. The transfer committee, in developing its recommendation, shall consider the factors to be considered by the Board listed below.

Factors

In approving transfers, the Superintendent and transfer committee shall consider the following factors:

1. The grade level of the student seeking admission and the effect of additional students at the grade level on class, staffing, and facilities.
2. The disciplinary and criminal record of the student seeking admission.
3. The attendance record of the student seeking admission.
4. Any additional factor not prohibited by law as deemed relevant by the Superintendent.

No student shall be allowed to transfer into the District if he or she has incurred a placement in a disciplinary alternative education program or has been suspended or expelled for one or more days during the most recent school year.

Recurring or persistent disciplinary problems may be sufficient reason for rejection of a transfer request.

A student shall not be allowed to transfer into the District if his or her attendance records for the most current school year indicate less than 90 percent attendance.

A student new to the District shall not be allowed to transfer into the District if he or she has not performed at or above grade level on the most recent state-required assessment and satisfied requirements for all academic courses from the previous school year, except in the case of a student eligible for special education services. Such student's academic records shall be reviewed on an individualized basis, against the student's individualized education program (IEP) and other relevant factors.

**Transfer
Agreements**

A transfer student shall be notified in the written transfer agreement that he or she must follow all rules and regulations of the District. Violation of the terms of the agreement may result in a transfer request not being approved the following year. If the agreement is violated, the student shall be put on probation for the school year that the violation occurred. If the student violates the agreement the following year (consecutive years), the transfer request shall be denied.

Tuition

If the District charges tuition, the amount shall be set by the Board, within statutory limits.

Waivers

The Board may waive tuition for a student based on financial hardship upon written application by the student, parent, or guardian. [See FP]

Nonpayment

The District may initiate withdrawal of students whose tuition payments are delinquent.

Appeals

Any appeals shall be made in accordance with FNG(LOCAL) and GF(LOCAL), as appropriate.