



Round Top-Carmine Independent School District

608 N. Washington, Round Top, Texas 78954 • 979-249-3200 FAX 979-249-4084

Administration

Brandon Schovajsa
Superintendent and

John Bathke
High School Principal

Kate Schoen
Elementary Principal

Trustees

Calvin Krause
*President
Place 1*

Michael Sacks
*Vice-President
Place 3*

Clint Eilers
*Secretary
Place 7*

Al Gross
Place 2

Brandon Pieper
Place 4

Carl Schobel
Place 5

Jason Wagner
Place 6

Dear Parent/Guardian,

Enclosed you will find the following forms:

- Check-off List for Enrollment of **New** Transfer Student and Student Transfer – Additional Information (only for student new to the district)
- Application for Transfer
- RT-C Transfer Agreement
- Transfer policies FDA (local) and FDA (legal)

Please review and complete all of the enclosed forms for your child to be considered for inter-district transfer into the RT-C ISD for the 2018-2019 school year. Each student applying must complete a separate packet.

On completion of the appropriate transfer forms, please mail, or submit them in person, to the RT-C Administrative offices located at Round Top-Carmine Elementary, 608 North Washington, Round Top, Texas 78954. Applications and records will be reviewed by the transfer committee and Superintendent whose recommendations will then be referred to the School Board for final decision. Incomplete applications will not be processed.

The transfer committee will meet during April. If you would like your child to be considered for transfer at this time, please have your completed transfer packet, along with any applicable documents, turned in by April 6, 2018.

Your understanding and patience are appreciated in awaiting final approval decisions. Due to limited facilities and staff, enrollment numbers for students residing in the district must be considered before inter-district transfers will be accepted. State-required test results are often unavailable until the summer break. Due to these circumstances, approvals may not be final until close to the start of the 2018-2019 school year.

Please do not hesitate to call if you have any questions. You may contact Linda McCulloch, Round Top-Carmine Elementary campus, at 979-249-3200 or Tania Hardaway, Round Top-Carmine Secondary campus, at 979-278-3252 with questions. Please review the enclosed RT-C District Policies FDA Local and FDA Legal before completing the application.

Sincerely,

Brandon Schovajsa, Superintendent
RT-C ISD