

**ROUND TOP-CARMINE ISD  
District Improvement Plan  
2016/2017**

Date Reviewed:

DMAC Solutions ®

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5/9/2016

# ROUND TOP-CARMINE ISD

## **Mission**

*District Mission: Setting a safe educational environment committed to excellence for all students.*

## **Vision**

*District Vision: Providing all students with a superior education through individual instruction by dedicated educators with a supportive community resulting in lifetime-learners.*

### Nondiscrimination Notice

ROUND TOP-CARMINE ISD does not discriminate on the basis of race, color, national origin, sex, or disability in providing education services, activities, and programs, including vocational programs, in accordance with Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Educational Amendments of 1972; and section 504 of the rehabilitation Act of 1973; as amended.

# ROUND TOP-CARMINE ISD Site Base

Name	Position
Agustin, Gilda	Parent Representative
Etzel, Floyd	Community Representative
Flasowski, Suzanne	Elementary Principal
Goehring, Blake	District Testing/Teacher
Hardaway, Tania	Administrative Assistant
Kipp, Dana	Parent Representative
Mcculloch, Linda	Nurse/Elementary Secretary
Pilger, Adren	Superintendent
Pilger, Susan	Teacher Elementary
Rohde, Jane	Parent Representative Elementary
Schovajsa, Brandon	Secondary Principal
Smith, Barbara	Business Representative Elementary
Soto, Maria	Parent Representative Elementary
Weishuhn, Lucila	Instructional Aide Elementary
White, Andrea	Teacher
Wunderlich, Jeff	Business Representative

# ROUND TOP-CARMINE ISD

**Goal 1.** Professional Development - Provide Opportunity for Aides, Staff, Administration, and Board Members to continue their education

**Objective 1.** Support Education Growth

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
1. Provide Certification to all aides through the NCLB legislation (Title I SW: 3,4) (NCLB: 3)	Elementary Principal, Secondary Principal, Superintendent(s)	2016-2017	(S)Region 13 ESC	Formative - Certificates of Completion, Transcripts
2. Encourage Paraprofessional Educational Aides to participate in HB1130 (exemption from tuition and mandatory fees)	Elementary Principal, Secondary Principal, Superintendent(s)	2016-2017	(S)State	Formative -
3. Encourage Administrators and Business Manager to continue higher level certifications	Superintendent(s)	2016-2017	(S)Local Funds	Formative - Certifications and Endorsements on File
4. Encourage Administrators to Attend State, Regional, and Local Conferences for Continuing Education	Superintendent(s)	2016-2017	(L)Professional Development, (S)Local Funds, (S)Region 13 ESC	Formative - Registration Fees, Attendance Certifications, Transcripts
5. 1.5 Encourage All Board of Trustees to Complete Continuing Education Requirements that are continuing service to the district past the current school year	Board of Trustees	Continuous	(F)TASA Conventions, (F)TASB Conventions, (F)TASB Field Service Agents, (S)Region 13 ESC	Formative - Attendance Hours on File with TASB and District
6. 1.6 Improve instructional management throughout the district by vertically aligning curriculum throughout all grade levels.	Elementary Principal, Secondary Principal, Superintendent(s), Teacher(s)	Continuous	(S)Local Funds	Formative - Documented Meeting Notes, Professional Development Days

# ROUND TOP-CARMINE ISD

**Goal 2.** Academic Achievement - Improve academic achievement via parent, community, communication and involvement

**Objective 1.** Provide Positive, Courteous, Honest, Caring Communication

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
1. 2.1 Provide Parent Orientation at an "Open House" during the first six weeks of school	Elementary Principal, Parents, Secondary Principal, Superintendent(s), Teacher(s)	Sept. 2016 Elem	(S)Local Funds	Formative - Open House Agenda Sign in Sheets
2. 2.2 Schedule at least one conference per semester with parents	Parents, Teacher(s)	One Conference per Semester for each student	(S)Local Funds	Formative - Teacher- Parent Conference Records
3. 2.3 Distribute Student Progress Reports every 3 weeks to home	Elementary Principal, Parents, Secondary Principal, Superintendent(s), Teacher(s)	Every 3 Weeks	(S)Local Funds	Formative - File of Progress Reports and Report Cards
4. Encourage phone calls, emails and unscheduled visits (Positive comments encouraged)	Elementary Principal, Parents, Secondary Principal, Superintendent(s), Teacher(s)	Annually	(S)Local Funds	Formative - Teacher Records and Administrator Records
5. Maintain parent access to information on district website	Elementary Principal, Parents, Secondary Principal, Superintendent(s), Teacher(s)	Annually	(S)Local Funds	Formative - Website Links, TxConnect, Possible Lunch Access Online
6. Maintain parent and community member volunteer program handbook	Elementary Principal, Secondary Principal, Superintendent(s), Teacher(s)	Annually	(S)Local Funds	Formative - Volunteer Handbook
7. Update and evaluate the Title I Parent School Compact to enhance parent responsibilities for their child's education	Elementary Principal, Parents, Secondary Principal, Superintendent(s), Teacher(s)	Annually	(S)Local Funds	Formative - Copy of parent responsibilities and parent/school compacts
8. Improve communication in the district with all personnel and stakeholders.	Business Manager, Core Subject Teachers, Counselor(s), Custodial Staff, Director of Technology, Elementary Principal, Lead Teacher, Parent Volunteers, Parents, PTA, Registrar, School Nurse, Secondary Principal, Special Ed Teachers, Superintendent(s), Teacher(s)	Continuous	(S)Local Funds	Formative - Feedback opportunities

# ROUND TOP-CARMINE ISD

**Goal 3.** Academic Achievement - Improve school atmosphere and student safety

**Objective 1.** Provide a school atmosphere that is positive, firm, caring and safe

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
1. Develop a firm, structured yet positive classroom in which all students understand the expectations	Elementary Principal, Secondary Principal, Superintendent(s), Teacher(s)		(S)Local Funds	Teacher comments, parent comments, administrator observations
2. Provide a safe environment with comprehensive student supervision	Elementary Principal, Secondary Principal, Superintendent(s), Teacher(s)	Annually	(S)Local Funds	Teacher comments, parent comments, administrator observations
3. Regularly exercise lock downs and safety drills at each campus	Elementary Principal, Secondary Principal, Superintendent(s), Teacher(s)	Fire drills monthly; Lockdown/bad weather biannual	(S)Local Funds	Documentation
4. Develop and update the emergency operations plan on each campus	Elementary Principal, Secondary Principal, Superintendent(s), Teacher(s)	Continuous	(S)Local Funds	Campus emergency operations plan
5. Improve the professional climate throughout the district	Elementary Principal, Secondary Principal, Superintendent(s)	Continuous	(S)Local Funds	

# ROUND TOP-CARMINE ISD

**Goal 4.** Academic Achievement - Staff Evaluation

**Objective 1.** Perform Yearly Appraisal Proces

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
1. All staff will be trained in T-Tess at the beginning of each school year.	Elementary Principal, Secondary Principal, Superintendent(s)	First 3 weeks of school	(S)Local Funds, (S)Region 13 ESC	Formative - Online documentation
2. Administrators will perform unannounced walkthroughs of all district staff	Elementary Principal, Secondary Principal, Superintendent(s)	per T-Tess guidelines	(S)Local Funds	Formative - Administrator calendar
3. Administrators will perform the yearly teacher appraisal process	Elementary Principal, Secondary Principal, Superintendent(s)	per T-Tess guidelines	(S)State	Formative - Teacher/Administrator conference dates
4. Administrators will schedule teacher conferences as necessary to discuss district goals and expectations	Elementary Principal, Secondary Principal, Teacher(s)	per T-Tess guidelines	(S)Local Funds	Teacher/Administrator conference dates

# ROUND TOP-CARMINE ISD

**Goal 5.** Academic Achievement - Recruit and retain teachers to maintain 100% classes taught by highly qualified teachers and staff

**Objective 1.** 100% of classes taught by Highly Qualified Teachers

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
1. Provide instruction by Highly Qualified Teachers	Elementary Principal, Secondary Principal, Superintendent(s)	On-going	(S)Local Funds	Highly qualified documents
2. Provide high quality professional development to maintain 100% classes taught by Highly Qualified Teachers	Elementary Principal, Secondary Principal, Superintendent(s)	On-going	(S)Local Funds	Staff development records



# No Child Left Behind Performance Goals

*(These goals have not been updated by the U.S. Department of Education as of the 2016/2017 school year.)*

- Goal 1.** By 2013-2014, all students will reach high standards, at a minimum attaining proficiency or better in reading/language arts and mathematics.
- Goal 2.** All limited English proficient students will become proficient in English and reach high academic standards, at a minimum attaining proficiency or better in reading/language arts and mathematics.
- Goal 3.** By 2005-2006, all students will be taught by highly qualified teachers.
- Goal 4.** All students will be educated in learning environments that are safe, drug-free, and conducive to learning.
- Goal 5.** All students will graduate from high school.

# Comprehensive Needs Assessment

# Comprehensive Needs Assessment Data Sources

ACT/SAT Data  
Community Demographics  
Community Input  
Disaggregated STAAR Data  
Discipline Referrals  
District Policies  
Drop-out Rates  
Failure Lists  
Federal Program Guidelines  
Graduation Records  
Highly Qualified Staff  
Parental Involvement Policy  
PEIMS Reports  
Promotion/Retention Rates  
Report Card Grades  
Special Programs Evaluations  
Special Student Populations  
Staff Development  
Staff/Parents/Community/ Business members involved w/SBDM  
Standardized Tests  
Summary of Student Progress (not taking STAAR)  
Teacher Turnover Rates

# Resources

Resource	Source
No rows defined.	