

ROUND TOP-CARMINE ISD

District Improvement Plan

2017/2018

Date Reviewed:

Date Approved: 06/08/17

ROUND TOP-CARMINE ISD

Mission

District Mission: Setting a safe educational environment committed to excellence for all students.

Vision

District Vision: Providing all students with a superior education through individual instruction by dedicated educators with a supportive community resulting in lifetime-learners.

Nondiscrimination Notice

ROUND TOP-CARMINE ISO does not discriminate on the basis of race, color, national origin, sex, or disability in providing education services, activities, and programs, including vocational programs, in accordance with Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Educational Amendments of 1972; and section 504 of the rehabilitation Act of 1973; as amended.

ROUND TOP-CARMINE ISD Site Base

Name	Position
Agustin, Gilda	Parent Representative
Etzel, Floyd	Community Representative
Schoen, Kate	Elementary Principal
Bage, Vivian	District Programs/Teacher
Hardaway, Tania	Administrative Assistant
Finke, Linda	Parent Representative
Fricke, Monica	Counselor
Kipp, Dana	Parent Representative
Mcculloch, Linda	Nurse/Elementary Secretary
Krause, Suzanne	Teacher Elementary
Rohde, Jane	Parent Representative Elementary
Schovajsa, Brandon	Secondary Principal/Superintendent
Smith, Barbara	Business Representative Elementary
Soto, Maria	Parent Representative Elementary
Weishuhn, Lucila	Instructional Aide Elementary
White, Andrea	Teacher
Wunderlich, Jeff	Business Representative

ROUND TOP-CARMINE ISD

Goal 1. Professional Development - Provide Opportunity for Aides, Staff, Administration, and Board Members to continue their education

Objective 1. Support Education Growth

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
1. Provide Certification to all aides through the NCLB legislation (Title I SW: 3,4) (NCLB: 3)	Elementary Principal, Secondary Principal, Superintendent(s)	2017-2018	(S)Region 13 ESC	Formative - Certificates of Completion, Transcripts
2. Encourage Paraprofessional Educational Aides to participate in HB1130 (exemption from tuition and mandatory fees)	Elementary Principal, Secondary Principal, Superintendent(s)	2017-2018	(S)State	Formative -
3. Encourage Administrators and Business Manager to continue higher level certifications	Superintendent(s)	2017-2018	(S)Local Funds	Formative - Certifications and Endorsements on File
4. Encourage Administrators to Attend State, Regional, and Local Conferences for Continuing Education	Superintendent(s)	2017-2018	(L)Professional Development, (S)Local Funds, (S)Region 13 ESC	Formative - Registration Fees, Attendance Certifications, Transcripts
5. 1.5 Encourage All Board of Trustees to Complete Continuing Education Requirements that are continuing service to the district past the current school year	Board of Trustees	Continuous	(F)TASA Conventions, (F)TASB Conventions, (F)TASB Field Service Agents, (S)Region 13 ESC	Formative - Attendance Hours on File with TASB and District
6. 1.6 Improve instructional management throughout the district by vertically aligning curriculum throughout all grade levels.	Elementary Principal, Secondary Principal, Superintendent(s), Teacher(s)	Continuous	(S)Local Funds	Formative - Documented Meeting Notes, Professional Development Days

ROUND TOP-CARMINEISD

Goal 2. Academic Achievement - Improve academic achievement via parent, community, communication and involvement

Objective 1. Provide Positive, Courteous, Honest, Caring Communication

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
1. 2.1 Provide Parent Orientation at an "Open House" during the first six weeks of school	Elementary Principal, Parents, Secondary Principal, Superintendent(s), Teacher(s)	Sept. 2017 Elem	(S)Local Funds	Formative - Open House Agenda Sign in Sheets
2. 2.2 Schedule at least one conference per semester with parents	Parents, Teacher(s)	One Conference per Semester for each student	(S)Local Funds	Formative - Teacher- Parent Conference Records
3. 2.3 Distribute Student Progress Reports every 3 weeks to home	Elementary Principal, Parents, Secondary Principal, Superintendent(s), Teacher(s)	Every 3 Weeks	(S)Local Funds	Formative - File of Progress Reports and Report Cards
4. Encourage phone calls, emails and unscheduled visits (Positive comments encouraged)	Elementary Principal, Parents, Secondary Principal, Superintendent(s), Teacher(s)	Annually	(S)Local Funds	Formative - Teacher Records and Administrator Records
5. Maintain parent access to information on district website	Elementary Principal, Parents, Secondary Principal, Superintendent(s), Teacher(s)	Annually	(S)Local Funds	Formative - Website Links, TxConnect, Possible Lunch Access Online
6. Maintain parent and community member volunteer program handbook	Elementary Principal, Secondary Principal, Superintendent(s), Teacher(s)	Annually	(S)Local Funds	Formative - Volunteer Handbook
7. Update and evaluate the Title I Parent School Compact to enhance parent responsibilities for their child's education	Elementary Principal, Parents, Secondary Principal, Superintendent(s), Teacher(s)	Annually	(S)Local Funds	Formative - Copy of parent responsibilities and parent/school compacts
8. Improve communication in the district with all personnel and stakeholders.	Business Manager, Core Subject Teachers, Counselor(s), Custodial Staff, Director of Technology, Elementary Principal, Lead Teacher, Parent Volunteers, Parents, PTA, Registrar, School Nurse, Secondary Principal, Special Ed Teachers, Superintendent(s), Teacher(s)	Continuous	(S)Local Funds	Formative - Feedback opportunities

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Goal 3. Academic Achievement - Improve school atmosphere and student safety

Objective 1. Provide a school atmosphere that is positive, firm, caring and safe

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
1. Develop a firm, structured yet positive classroom in which all students understand the expectations	Elementary Principal, Secondary Principal, Superintendent(s), Teacher(s)		(S)Local Funds	Teacher comments, parent comments, administrator observations
2. Provide a safe environment with comprehensive student supervision	Elementary Principal, Secondary Principal, Superintendent(s), Teacher(s)	Annually	(S)Local Funds	Teacher comments, parent comments, administrator observations
3. Regularly exercise lock downs and safety drills at each campus	Elementary Principal, Secondary Principal, Superintendent(s), Teacher(s)	Fire drills monthly; Lockdown/bad weather biannual	(S)Local Funds	Documentation
4. Develop and update the emergency operations plan on each campus	Elementary Principal, Secondary Principal, Superintendent(s), Teacher(s)	Continuous	(S)Local Funds	Campus emergency operations plan
5. Improve the professional climate throughout the district	Elementary Principal, Secondary Principal, Superintendent(s)	Continuous	(S)Local Funds	

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Goal 4. Academic Achievement - Staff Evaluation

Objective 1. Perform Yearly Appraisal Proces

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
1. All staff will be trained in T-Tess at the beginning of each school year.	Elementary Principal, Secondary Principal, Superintendent(s)	First 3 weeks of school	(S)Local Funds, (S)Region 13 ESC	Formative - Online documentation
2. Administrators will perform unannounced walkthroughs of all district staff	Elementary Principal, Secondary Principal, Superintendent(s)	per T-Tess guidelines	(S)Local Funds	Formative -Administrator calendar
3. Administrators will perform the yearly teacher appraisal process	Elementary Principal, Secondary Principal, Superintendent(s)	per T-Tess guidelines	(S)State	Formative - Teacher/Administrator conference dates
4. Administrators will schedule teacher conferences as necessary to discuss district goals and expectations	Elementary Principal, Secondary Principal, Teacher(s)	per T-Tess guidelines	(S)Local Funds	Teacher/Administrator conference dates

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Goal 5. Academic Achievement - Recruit and retain teachers to maintain 100% classes taught by highly qualified teachers and staff

Objective 1. 100% of classes taught by Highly Qualified Teachers

Activity/Strategy	Person(s) Responsible	Timeline	Resources	Evaluation
1. Provide instruction by Highly Qualified Teachers	Elementary Principal, Secondary Principal, Superintendent(s)	On-going	(S)Local Funds	Highly qualified documents
2. Provide high quality professional development to maintain 100% classes taught by Highly Qualified Teachers	Elementary Principal, Secondary Principal, Superintendent(s)	On-going	(S)Local Funds	Staff development records

No Child Left Behind Performance Goals

(These goals have not been updated by the U.S. Department of Education as of the 2017/2018 school year.)

- Goal 1.** By 2013-2014, all students will reach high standards, at a minimum attaining proficiency or better in reading/language arts and mathematics.
- Goal 2.** All limited English proficient students will become proficient in English and reach high academic standards, at a minimum attaining proficiency or better in reading/language arts and mathematics.
- Goal 3.** By 2005-2006, all students will be taught by highly qualified teachers.
- Goal 4.** All students will be educated in learning environments that are safe, drug-free, and conducive to learning.
- Goal 5.** All students will graduate from high school.

Comprehensive Needs Assessment

Comprehensive Needs Assessment Data Sources

ACT/SAT Data Community
Demographics Community
Input
Disaggregated STAAR Data
Discipline Referrals
District Policies
Drop-out Rates
Failure Lists
Federal Program Guidelines
Graduation Records
Highly Qualified Staff
Parental Involvement Policy
PEIMS Reports
Promotion/Retention Rates
Report Card Grades
Special Programs Evaluations
Special Student Populations
Staff Development
Staff/Parents/Community/ Business members involved w/SBDM
Standardized Tests
Summary of Student Progress (not taking STAAR)
Teacher Turnover Rates