

March 19, 2020

Dear Parents,

First, we want you to know that our prayers are with all of you in this difficult and uncertain time. The state leaders and school superintendents have been working closely together on a day by day basis and everyone's goal is to keep us all safe while continuing our students' education as best as we can. With that being said, below are some important points that all parents need to know for RT-C students. We hope this will ease your minds a bit!

Instruction

Teachers are putting together a packet per grade level/subject with work for next week. Parents or students are asked to pick this work up at school on Monday according to the following schedule:

First Letter of Last Name	Elementary	High School
A - G	1:00 - 1:30	1:30 - 2:00
H - M	1:30 - 2:00	2:00 - 2:30
N - S	2:00 - 2:30	2:30 - 3:00
T - Z	2:30 - 3:00	3:00 - 3:30

Student assignments, textbooks, supplies etc. will be organized in the cafeteria by grade level at the elementary and alphabetically at the high school. If you are picking up at the high school, please drive through the gate to get supplies from the side cafeteria door located by the handicap parking. Teachers will be on campus to answer any questions you or your student may have. We will ask that each parent sign that they have received work and other instructional materials. All assignments will be due on Monday, March 30 during the designated drop off times listed in the above table. At this time, you can pick up work for that week. Work for the week of March 30 will be returned to us on April 6, hopefully in the classroom. **If for any reason** we are out longer, we will collect work in the cafeteria on Mondays and have you pick up the next week's work at the same time. This process will continue until we are able to start back to school.

Testing and Graduation/Grade Promotion

As you may have heard, the state of Texas has cancelled all STAAR testing this spring. This means that any grade level test(s) your child would have been required to take will not be re-administered. If your child was supposed to retest, these requirements will be moved to the following school year. Additionally, in the event we have to remain closed, local districts will have the authority to determine if students have met the requirements

for graduation and grade promotion. Therefore, it is important for your student to continue the educational process while school is closed. We will continue to update you on grade requirements as they become available.

Food Services

Starting Monday, March 23 any student enrolled at RT-C may be provided free breakfast and lunch. Students will receive a grab and go lunch along with breakfast for the following day. Drive through pickup will be outside of the cafeteria, through the parent pickup line, at the elementary campus from 11:00 to 1:00 and staff will deliver food to the vehicles. Meals will be available during that time period Monday through Friday for the amount of time that school is closed.

Lastly, we appreciate how patient everyone has been regarding the extreme changes that this COVID-19 has brought about. Please know that we are working with the appropriate authorities daily as information is constantly changing. We welcome any questions, suggestions, or positive feedback as we move through these uncharted waters together. Please message us on Facebook messenger, respond to Remind, or email us at any time. We will respond as soon as we can!

Sincerely,

RaChelle Kuecker
High School Principal

Kate Schoen
Elementary School Principal